



December 6, 2002 Board Meeting Summary

BOD Members: Mary Lou Brunell, Chair; Cathy Allman, Vice Chair; Carolann Gegenheimer, Secretary; Barbara Alford; Andrea Gregg; Roxanne Harke; Leah Kinnaird; Nancy McGovern; Susan White; Kathryn Whitson.

Guests: Linda Speranza & Diane Reed, Valencia Community College

Staff: Joyce Dorner- Interim Executive Director Cathy Lewis, Executive Secretary; JoAnn Miller; William Towns, Graduate Assistant.

- ? The minutes and summary of the November 1, 2002 meeting were approved.
- ? Bylaws of the Board of Directors were approved.
- ? Mary Lou Brunell appointed Executive Director for the Center.
- ? Cathleen Allman assumed the role of Chairperson for the Board of Directors. Vice Chairperson and Treasurer positions will be filled at the January meeting.
- ? Report of the Executive Director included discussion of FCN workplan, initiation of 2003-2004 budget preparation, need to write policies and procedures, presentations to outside groups.
- ? Plans for the December Stakeholder Meeting were reviewed. Discussion held regarding stakeholder meeting to be held in March targeting Nurse Recruiters, Human Resource Directors, and Public Relations professionals.
- ? Research Committee – Andrea Gregg, Chair. The Research Committee discussed work to meet the state deliverable due January 3 related to populating a database, analyzing the information and submitting a report. Committee members recommend two projects to be funded by the FCN: a survey of state nursing centers and a request for application submission to evaluate the supply and demand of nursing faculty in Florida. Also under consideration is a RFA to define the scope of a comprehensive survey of RNs, LPNs, and ARNPs.
- ? Public Relations Committee – Barbara Alford, Chair. In addition to coordinating the stakeholder meetings, the PR Committee discussed initiation of an electronic newsletter, sending informational letters to legislators, and marketing the FCN.
- ? Sustainability Task Force – Annie Neasman, Chair. Letters to be sent requesting support for future funding of the FCN. Individual members are following-up on specific funding issues. Other committees and BOD members asked to consider future expenses.

Next Meeting: January 10, 2003 from 10 a.m. to 2 p.m. at the COHPA Center for Community Partnerships, 12354 Research Parkway, Orlando, FL 32816-3224.