

FLORIDA CENTER FOR NURSING
November 1, 2002
Board Meeting Summary

Members: Mary Lou Brunell, Chair, Cathleen A. Allman, Vice Chair, Carolann Gegenheimer, Secretary, Barbara Alford, Carol Davis, Edward J. Goodemote, Andrea C. Gregg, Roxane Harke, Leah Kinnaird, Nancy McGovern, Annie Neasman, Wayne Poston, Wanda Thomas, Kathryn Whitson.

Staff: Joyce Dorner, Interim Executive Director, Cathy Lewis, Executive Secretary.

Minutes recorded by Mariella Velasquez, Center for Community Partnerships

Guest: Diane Reed, Retention Specialist, Valencia Community College Pathways into Nursing Program.

- The minutes and summary of the October 4, 2002 meeting were approved.
- The Search Committee has submitted their recommendation for the Executive Director position. The new Executive Director will be announced soon.
- Cathy Lewis was welcomed and introduced as the new Executive Secretary for the FCN.
- Proposed Board of Director bylaws were discussed and it was agreed to finalize approval of bylaws at the December meeting.
- FCN Goals & Objectives were reviewed and approved with changes. Please see attached.
- Tammie McClellan, presented information on the Institute for Simulation and Training regarding its role with the FCN. Topics discussed included: information on survey software, BOD access to information via the Internet, and potential use of discussion boards from the FCN website.
- Lunch provided by Alan Levine, South Bay Hospital.
- Research Committee: Andrea Gregg, Chair reported on work completed during lunch. A descriptive study design will be developed to look at data from the FL Board of Nursing and the Florida Hospital Association. A Memorandum of Understanding will be developed to facilitate data sharing.
- Public Relations Committee: Barbara Alford, Chair reported on work completed during lunch. The committee recommends that a Multidisciplinary Advisory Council meeting be planned for Spring 2003. Stakeholder meetings are planned for December (Miami) and March (Sarasota) with the target audience being direct care providers.
- A FCN Sustainability Task Force was established to develop a plan for short and long-term financial sustainability of the FCN. Annie Neasman will serve as chair.

Next Meeting: December 6, 2002 from 10:00 AM to 2:00 PM at the COHPA Partnership Building, 12354 Research Parkway, Orlando, FL 32816-3224



VISION

The Florida Center for Nursing is nationally recognized as the definitive source for information, trends, research and forecasting about nurses and the dynamic nursing needs in Florida. The Center is the focal point for creating synergistic partnerships and collaborative efforts among stakeholders in healthcare delivery.

MISSION

The Mission of the FCN is to:

- ◆ Address strategically the issues of nursing supply and demand to meet the needs of health care consumers in Florida;
- ◆ Generate and disseminate credible information to consumers of healthcare, professional organizations, healthcare providers, educational institutions, and legislators; and
- ◆ Enhance and promote innovative recognition, reward, and renewal activities for nurses and potential nurses.

GOALS & OBJECTIVES

Goal 1. The Center for Nursing will establish a research agenda to include data collection, analysis, and distribution.

- Objective 1. Populate a database with currently available data elements.
- Objective 2. Identify and generate new data relevant to the strategic plan.
- Objective 3. Generate reports on specific topics relevant to the nursing shortage and workforce issues.
- Objective 4. Participate in the identification of a national minimum data set to facilitate generalizability and comparison of information.

Goal 2. The Center for Nursing will publish a strategic plan to address issues of supply and demand to meet the needs of health care consumers in Florida.

- Objective 1. Define the parameters for developing a strategic plan.
- Objective 2. Identify and gather Florida specific information from state and national sources for use in strategic plan development.

Goal 3. The Center for Nursing will describe a sustainability plan for its continuation.

- Objective 1. Establish a Finance Committee of the Board of Directors.

- Objective 2. Clarify the status of the Center for Nursing Trust Fund and how it may be accessed.
- Objective 3. Develop a short-term sustainability plan.
- Objective 4. Develop a long-term sustainability plan.

Goal 4. The Center for Nursing will design a strategy to address the image of nursing.

- Objective 1. Develop a method of evaluation for programs of excellence.
- Objective 2. Publish a report regarding the effectiveness of programs of excellence.
- Objective 3. Facilitate a collaborative effort to enhance the image of nursing in Florida.

Goal 5. The Center for Nursing will establish collaborative partnerships to facilitate the completion of its goals and objectives.

- Objective 1. Identify organizations and structural units with whom to share data and information.
- Objective 2. Convene a minimum of 4 stakeholder meetings.

Goal 6. The Center for Nursing will implement a communication plan for statewide sharing of information and resources.

- Objective 1. Develop a mechanism to communicate with nurses licensed in Florida.
- Objective 2. Continually update and improve its website as a prominent communication tool.
- Objective 3. Design and disseminate a consistent message regarding its role and purpose.
- Objective 4. Develop a standard format and distribution plan for reports.
- Objective 5. Develop a plan to convene an annual summit on the status of nursing in Florida.

Goal 7. The Center for Nursing will formalize its structure and function to realize its mission and vision.

- Objective 1. Adopt bylaws to govern the Board of Directors.
- Objective 2. Develop a strategy for the addition of staff to support the mission and vision of the FCN.
- Objective 3. Develop policies related to data sharing, release, cost, etc.
- Objective 4. Develop an orientation program for newly appointed members of the Board of Directors.
- Objective 5. Activate and clarify the role of the Multidisciplinary Advisory Council.